



Date: Tue 3/10/2020 5:31 PM
From: Katrina Carter-Tellison
Subject: Online course testing: March 16-18

Dear members of the Lynn University community,

As the coronavirus situation evolves, we are working to enact contingency plans to safeguard our campus and to ensure continued delivery of learning programs and critical university functions, in the event we need to implement additional campus-wide measures.

With this in mind, we will test our technical capabilities for online classes starting Monday, March 16 through Wednesday, March 18. This three-day test will replace in-person, day classes for undergraduate students. The online test does not include performance-based courses or labs such as collaborative piano, dance or chemistry lab; those courses will continue as usual.

Students will receive instructions from their faculty members, and we will provide a how-to guide via Canvas.

I want to emphasize that this is a test of our capabilities to ensure academic continuity in an online environment should there be a disruption. At this time, campus is operating normally, and all academic services continue as usual. Students are expected to attend classes and employees are expected to be at work.

Class schedule:

- Wednesday, March 11–Friday, March 13: normal classroom activities
- Monday, March 16–Wednesday, March 18: undergraduate day classes will be held online
- Thursday, March 19: normal classroom activities resume in in person

Lynn is doing everything it can to be nimble and flexible in the event that we need to make any further changes due to the evolving coronavirus situation. I am proud of how supportive our community has been. We will continue to follow the guidance of health experts, and we will take every step possible to ensure the wellbeing of our students, faculty and staff.

Please continue to check lynn.edu/alert for regular updates and answers to [frequently asked questions](#).

Sincerely,

Katrina Carter-Tellison, Ph.D.
Vice President for Academic Affairs